

# European Curriculum vitae

## ***1. Personal information***

Name: **Maria Dina Tozzi**

## ***2. Professional experience***

*-November 2018-*

-Expert on European territorial cooperation teaching in Master courses at the University of Nice ( Master LEA Italian-French relations) and at the University of Florence ( Department of social sciences -RISE International relations and )

-Consultant on European territorial cooperation (CTE) at the Department of Cohesion Policies - Presidency of the Council of Ministers of the Italian government

*-1 November 2008 – 31 October 2018*

Director of International Activities Department - Tuscany Region

- Managing Authority of the territorial cooperation program 'Italia Francia Marittimo' [France-Italy Maritime]
- Coordinator of the Italian Regions for the MED and INTERACT transnational program, and member of the Monitoring committee of the same programs

In this position I held the following duties: - drawing up of the EC Operational Programs, of regional plans and strategic documents related to territorial cooperation - negotiating with the European Commission and the SM of the partner States of the cross border and transnational cooperation programs involving Tuscany - participation as Tuscany Region representative in workgroups, committees and Commissions - at the regional, national and international levels.

## ***3. Education and training***

*-September 2019*

University Diplome on International Rights and Humanitarian law ( Faculty of Law/IDPD -University of Nice)(15,5/20)

*-October 2009*

Master degree in Management of Public Administrations (EMMER 3) Organization and Management of Public Resources/Personnel Management et.c - SDA Bocconi Milano

*-October 1998*

Master degree in European Studies (70/70 cum laude and scholarship )EU Law - EU Policies - History of European integration - European Social Policies Florence University – Political Science Department

*- October 1993*

Degree from course in adult education in the European context Adult education theory and practice, European policies for adult education University of Florence –Education Science Department

*-July 1980*

Degree in Modern Letters, degree mark 110/110 cum laude

*- June 1978*

Proficiency Certificate in English – Grade A (very good) University of Cambridge

*July 1974*

Classical Lyceum Degree, final mark 58/60 Classical studies Michelangelo Classical Lyceum – Florence

## ***4. Personal capabilities and skills***

-Native language(s) :italian

-Other language(s):

*English (comprehension, written, spoken) C*

*French (comprehension, written, spoken) C2*

*Spanish (comprehension, spoken) B1*

#### *4.1 Organizational competencies and skills*

Project and program management ability Assertive and communication skills also in multilingual and multicultural settings Team building capacities Ability to get adapted to culturally different situations Relational skills with different levels of administrative and political officers Representational skills and diplomatic settings and international relations contexts of institutional nature

Independence and decision-making skills Management of work groups, including multi-linguistic and multicultural ones Project management skills Result oriented Practical sense and time management skills Ability to prepare and lead structured intercultural meetings

Ability to draft planning and program documents Ability to select and analyze documents, including documents in foreign languages Ability to produce papers, reports, abstracts, executive summaries Bibliographical research and internet searches Project financing, budgeting e accounting skills Research and analysis of calls for proposals and calls for tender Drawing up forms for projects and guidelines Competencies in public procurement and contracting Preliminary studies, monitoring and evaluation of projects Teaching skills Assistance to political organizations (President. and Regional Council Members)

#### *4.2 Technical competencies and skills*

-computer skills: Windows Microsoft office ( Excel, Word, Power Point) Internet navigation and database consultation E-mail, socials

- Travelling abroad, Trekking, gardening, extensive reader

-BB driver license

-Married with one daughter

-Several trips and stays abroad ( Africa, Asia, Europe) both for work and family reasons